

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 132

MINUTES OF REGULAR MEETING

January 16, 2017

STATE OF TEXAS §
COUNTY OF HARRIS §

The Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 132 (the "District") met in regular session at the designated meeting place of the Board, the Harris County W.C.I.D. No. 132 Water Plant, 4107 Evening Trail, Spring, Texas 77388, on the 16th day of January 2017, at 5:30 p.m. The roll was called of the duly constituted officers and members of the Board, to-wit:

William R. Papp	President
Mary Bonetati	Vice President
Peggy Batson	Secretary
Terry Williams	Assistant Secretary
Pre Moss	Assistant Secretary

All members of the Board were present, thus constituting a quorum.

Also present were resident Rose Marie Garrett; Rene Anadel of Wheeler & Associates, Inc., the District's Tax Assessor/Collector ("Tax Assessor/Collector"); Maria Salinas Parker, the District's Attorney ("Attorney") of Sanford Kuhl Hagan Kugle Parker Kahn, LLP ("SKLaw"); Tony Sarman of AEI Engineering, LLC, ("AEI"), the District's Engineer ("Engineer"); Andy Phelps and Johnson Ashcraft of Environmental Development Partners ("EDP"), the District's Operator ("Operator"); Cindy Schmidt, the District's Bookkeeper ("Bookkeeper"); and Sherry Allard, the District's Recording Secretary ("Recording Secretary").

The President convened open session in accordance with law at 5:30 p.m. and welcomed all present.

REVIEW AND APPROVE TAX ASSESSOR/COLLECTOR'S REPORT, INCLUDING:

Payment of Bills from Tax Account

President Papp asked for the Tax Assessor/Collector's report for the month, a copy of which, disseminated previously to the Directors, is attached to, and considered a part of, these minutes. Ms. Anadel presented checks from the tax account for consideration of approval.

Report on Status of Tax Collections, Authorize Termination of Water Service to Delinquent Tax Accounts

The Tax Assessor/Collector then addressed the Perdue, Brandon, Fielder, Collins & Mott, L.L.P. ("Perdue") Delinquent Tax Report. She noted two (2) accounts whose delinquencies warrant consideration of termination. If no payment is received, they will be terminated tomorrow, Mr. Phelps stated.

Over 65 Deferral update and Approval of Report

It was noted that the account of Martha Benefield has been removed from the over 65 deferral list. At this point, the account holder owes 12 years of taxes, Ms. Andel noted.

After consideration, upon motion made, seconded, and unanimously carried, the Board approved the Tax Assessor/Collector's report.

The Board voted to change the agenda order to recognize the Operator, motion having been made, duly seconded, and unanimously carried.

CONSIDER AND ACT UPON OPERATOR'S REPORT, including:

Authorize Repairs to Water Supply System and Wastewater Collection System

The President recognized Mr. Phelps, who disseminated to and reviewed with the Board the Operator's report, a copy of which is attached hereto and considered a part hereof.

Televising the sewer line on Evening Trail revealed as sag in the line as well as tree roots, grease and other items obstructing the line which caused the sewer backup into two (2) homes. The Operator suggested including this line to the sanitary sewer rehabilitation project.

Authorize Operator to Terminate Water and Sewer Service to Certain Delinquent Accounts for Non-Payment of Water and Sewer Bills

Mr. Phelps stated that four (4) accounts were terminated last month. Delinquent accounts cited for non-payment of bills [102] will be processed for termination, motion having been duly made, seconded and unanimously carried.

After consideration, upon motion made, seconded, and unanimously carried, the Board approved the Operator's report and checks itemized therein as presented.

The Board agreed to view the Cypresswood Utility District ("CUD") gas-powered generator, list station, and elevated storage at 10 a.m. – 12:00 p.m. on February 11, 2017.

After motion was made and seconded, the Board approved reinstating the normal agenda order.

APPROVE MINUTES OF DECEMBER 19, 2016

Approval of the minutes from the previous Board meeting was then considered. Upon motion duly made, and seconded, the Board unanimously approved the minutes of the cited meeting, as corrected.

APPROVE BOOKKEEPER'S REPORT, INCLUDING:

Authorizing Payment of District Bills

The President then recognized Ms. Schmidt for presentation of the Bookkeeper's report, a copy of which is attached hereto as a part hereof for all purposes.

Ms. Schmidt then presented checks for consideration and approval by the Board.

Approval of Investment Report

The Bookkeeper then reviewed with the Board the Investment report.

After consideration and upon motion made and seconded, the Board unanimously approved the Bookkeeper's Report, Investment Report, and monthly checks.

CONSIDER AND ACT ON ENGINEER'S REPORT, including:

Approve repair and maintenance projects within the District

Sanitary Sewer Rehabilitation of Area D

President Papp next asked Mr. Sarman for an engineering update. The Engineer's report, a copy of which is attached to these minutes, notes that the pre-construction meeting for this project is to be held on January 19, 2017.

Harris County Outfall Erosion

The Engineer stated that Harris County Precinct 4 ("Prec. 4") still has no date set for the outfall repairs. They are waiting for dry weather.

Authorize Engineer to Prepare Plans and Specifications ("specs") for District facilities

Sanitary Sewer Rehabilitation of Joint Lines

AEI is currently preparing specs for the rehabilitation of jointly owned lines.

Approve Requests for Water and Sewer Service

The Engineer stated that he is still awaiting a response to his comments on the Valero gas station. The Engineer objected to the plans having no silt protection. After the items are addressed, a letter of no objection will be sent by the Engineer.

Purchase and Installation of Capital items

WCID #132 Emergency Generator

The project is being presented for signatures tonight, Mr. Sarman informed the Board. The President asked that the pre-construction meeting be held at the District's meeting place, to which the Engineer agreed.

WCID #132 Storage Building

Dir. Moss stated that he had attended a pre-construction meeting with EDP regarding demolition and replacement of the exterior storage building. The bids will be opened on January 26, 2017.

Dir. Moss discussed with the Board the particulars relating to the project, referring to his report, a copy of which is attached hereto and considered a part hereof for all purposes. EDP has offered to help with heavy equipment needs. After discussion, upon motion duly made, seconded, and unanimously carried, the Board approved generating a check in the amount of \$2,500 as down payment of the Grainger container.

After consideration, upon motion made, seconded, and unanimously carried, the Board approved 1) the President's forwarding to the Attorney the addresses of the residents living adjacent to the water plant site, and 2) the Attorney's writing letters to the affected residents notifying them of the installation of the storage building.

After review, upon motion made and seconded, the Board unanimously approved the Engineer's report as presented.

CONSIDER AND ACT UPON ATTORNEY'S REPORT, including

Amend Rate Order

After review, upon a motion duly made and seconded, to approve amending the Rate Order to assess a \$10 fee to residents who are sent a delinquent notice from the Operator, carried in unanimity.

Joint Facilities Contract

The Board deferred action on a proposed amendment(s) to the Joint Facilities contract.

APPROVE AND TAKE ACTION ON NEWSLETTER

Dir. Wheeler stated that he is about 2/3 finished with the next newsletter, but needs additional information. The RWA rate increase was suggested for inclusion. Also maintaining the District facilities is vital as the RWA does not guarantee water to the District.

DISCUSS AND TAKE ACTION ON MATTERS RELATING TO THE GARDEN AND OFFICE, INCLUDING REVISING SCHEDULE OF SERVICES

Security

The President informed the Board that he had spoken with Howard Hansen regarding security at the Garden. The President stated that cameras could be relocated to aim more directly at areas where youths congregate, or purchase additional cameras. Improving resolution on those cameras that can see areas clearly needs to be accomplished. The President stated that he will try to have recommendations ready for the next board meeting.

Garden Status

Dir. Batson stated that the Garden needs to be cleaned up, removing all the clutter. The big entry sign has a large hole in it. The water drip using a chain has been broken. The Board authorized getting a spring installed into the front gate closure, which will automatically close.

Signage

Dir. Batson stated she had been looking at various signage and showed the Board a sample. The Board approved the sample and, after discussion, upon motion duly made, seconded, and unanimously carried, the Board approved a budget of \$151 for signage.

Water Conservation Day

May 7th is the official Water Conservation Day, with May 14th as the rain day, Dir. Bonetati informed the Board, disseminating her report, attached hereto as a part hereof. Barbara Payne is organizing the event in tandem with the RWA, which is sponsoring the project. She has so many items of interest: hand-outs, games, and numerous projects, Dir. Bonetati stated. After review, upon motion and second, the Board unanimously approved hosting the Water Conservation Day in the Garden.

Garden Services

The Board agreed that at this time there are no projects or services at the Garden that require the services of Ms. Garrett. With regard to cleaning the District building, Ms. Garrett, will be engaged on an as needed basis.

UPDATE ON WEBSITE

It was noted that the continual rise in the price of water [from RWA] is a topic that interests everyone and should be expounded upon on the website as well as the newsletter.

REPORT ON PONDEROSA JOINT POWERS AUTHORITY ("PJPA")

The President reported that the District will receive an \$8,000 refund or account credit from the Ponderosa Joint Powers Authority ("PJPA") generator project.

REPORT ON NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY ("THE AUTHORITY")

Dir. Moss disseminated two (2) reports, copies of which are attached hereto and considered a part of these minutes, from RWA [December and January's] meetings.

CITING NO ADDITIONAL BUSINESS TO COME BEFORE THE BOARD AT THIS TIME, a motion and second to adjourn at 8:05 p.m., carried.

PASSED AND APPROVED

February 20, 2017
Date

Peggy Batson
Peggy Batson
Secretary of the Board of Directors