

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 132

MINUTES OF GARDEN MEETING

June 1, 2016

STATE OF TEXAS §  
COUNTY OF HARRIS §

The Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 132 (the "District") met in regular session at the designated meeting place of the Board, the Harris County W.C.I.D. No. 132 Water Plant, 4107 Evening Trail, Spring, Texas 77388, on the 1<sup>st</sup> day of June 2016, at 5:30 p.m. The roll was called of the duly constituted officers and members of the Board, to-wit:

William R. Papp	President
Mary Bonetati	Vice President
Peggy Batson	Secretary
T. Gary Toll	Assistant Secretary
Terry Williams	Assistant Secretary

All members of the Board were present, thus constituting a quorum.

Also attending the meeting were resident Anne Marie Garrett and Recording Secretary Sherry Allard.

President Papp called the meeting to order at 5:30 p.m. and announced it open for all business to come before it.

After consideration, upon motion duly made, seconded, and unanimously carried, the Board voted in accord to suspend the agenda order.

**GARDEN REPORT, INCLUDING**

**Maintenance projects in progress and take action related thereto**

**Discuss Community Outreach Education and Participation Programs and take action related thereto**

Dir. Bonetati informed the Board that she confirmed with Barbara Payne of the North Harris County Regional Water Authority ("RWA") that everything's ready for the Klein Independent School District ("KISD") Teachers Seminar on June 8, 2016. The two (2) mobile labs will be onsite for the workshop. When asked, the Board, upon motion duly made and seconded, voted unanimously to approve spending up to \$50 for pastries for the KISD workshop.

**DISCUSS AND ACTION ON NEWSLETTER**

Dir. Williams stated that he had not prepared another newsletter since Ms. Falke at EDP was able to insert the previous one so quickly with the outgoing bills. He stated that he would include the KISD Workshop into the next Newsletter.

The President informed the Board that EDP is nearing the point where they will be changing billing programs. This should make colorful memos, newsletters, or District-specific information, easier to accomplish.

After motion was made and seconded, the Board approved reinstating the normal agenda order.

## **GARDEN REPORT, INCLUDING**

### **Maintenance projects in progress and take action related thereto**

#### **New Construction and take action related thereto**

Dir. Batson stated that some construction may be required, but not until Mr. Murr's Plan for the Garden is complete.

#### **Plan for the Garden**

Dir. Batson visited with Michael Murr regarding a Plan for the Garden three (3) weeks previous. He is working on the Plan, she said, which may require additional trips to the Garden to complete. It was agreed that a special meeting will be held when his Plan is completed.

After review, a motion made and seconded to approve the Garden report, received unanimous consent by the Board.

## **PROGRESS REPORT ON PEST CONTROL AND TAKE ACTION RELATED THERETO**

Dir. Batson also met with Operator Ashcraft to address the carpenter bee problem in the fence. She reported that Champions Pest Control has placed four (4) bait traps. She will keep tabs on the situation until she knows the man's schedule.

## **PROGRESS REPORT ON CLEANING OF POND AND TAKE ACTION RELATED THERETO**

Dir. Batson suggested holding off removal of the ponds until Mr. Murr's Plan has been reviewed and accepted.

## **PROGRESS REPORT ON MOWING AND TAKE ACTION RELATED THERETO**

Dir. Batson met with Tyler and Brad of Seaback Maintenance. She discussed with the men the scope of the area to be cleaned and mowed. On the day the clean-up was to occur, Tyler was unable to unlock the area. Mr. Ashcraft solved the lock issue, and clean-up will occur on the same day as mowing, Monday, June 6.

It was reported that Ms. Garrett cleaned up the area where the cactus are located. Dir. Batson's report is attached hereto and considered a part hereof.

### **ENGAGE SERVICES OF ARBORIST**

The tree matter is on hold until the Board sees Mr. Murr's Plan for the Garden.

### **UPDATE ON WEBSITE**

The President stated that he had met with Mr. Brookshire in the intervening time since the last meeting. He added that he had sent some items to Mr. Brookshire, including minutes and agendas, and that they had not been installed onto the site yet. The President stated he hopes to be able to incorporate the Garden activities into the District's website.

### **UPDATE ON DEMAND LETTER TO HEAD, INC. AND TAKE ACTION RELATED THERETO, INCLUDING FILING OF CLAIM IN SMALL CLAIM COURT**

The President stated that the letter prepared by the Attorney Ms. Parker asked Ms. Fraser that any expenses or fees be submitted and applied to the balance owing the District before the Board goes forward to file in Small Claims Court. The attachment to such letter was reviewed. After discussion, upon motion duly made and seconded, the Board voted unanimously to approve sending the letter, with attachment, to Head, Inc.

### **UPDATE ON GENERAL MATTERS**

The President mentioned the Investment Officer training classes being offered by the Association of Water Board Directors ("AWBD"). Dir. Bonetati stated she would be taking the training courses in October.

Dir. Moss said he would be contacting Mr. Sarman, but not at the AWBD conference.

Dir. Bonetati stated that Mr. Ashcraft mentioned that the four (4) new Directors should see the lift station. The President stated that he wants the Board to visit Cypresswood Utility District's ("CUD") generator to hear how quiet it is.

Dir. Williams asked the Board about doing away with the Garden meeting each month. The Board concurred, but after a few more months when most of the Garden's planning has been undertaken.

### **Water Conservation Plan.**

Dir. Williams feels the Board should formalize a plan that can be viewed on the website and newsletter. He wanted the plan to try to educate ratepayers on the monthly bill; include tips; advertise the highest users and separately offer them ways to keep their bills down. Dir. Bonetati suggested asking EDP for the names of the largest users in the District.

AFTER DISCUSSION, UPON MOTION DULY MADE AND SECONDED, the question being put to the Board, the Board voted in accord to adjourn at 6:50 p.m.

PASSED AND APPROVED

June 20, 2015  
Date

Peggy Batson  
Peggy Batson  
Secretary of the Board of Directors