

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 132  
MINUTES OF MEETING

June 18, 2018

STATE OF TEXAS       §  
COUNTY OF HARRIS   §

The Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 132 (the "District") met in regular session at the designated meeting place of the Board inside the boundaries of the District, 4107 Evening Trail, Spring, Texas 77388, on June 18, 2018, at 5:30 p.m. The roll was called of the duly constituted officers and members of the Board, to-wit:

Mary Bonetati	President
Peggy Batson	Vice President
Terry Williams	Secretary
Pre Moss	Assistant Secretary
William R. Papp	Assistant Secretary

All members of the Board were present, thus constituting a quorum.

Also present were Michael Murr with Murr Incorporated, Landscape Architect for the District; Rene Andel of Wheeler & Associates, Inc., the District's Tax Assessor/Collector ("Tax Assessor-Collector"); Maria Salinas Parker and Ryan E. LaRue of Sanford Kuhl Hagan Kugle Parker Kahn, LLP, ("SKLaw") the District's Attorney ("Attorney"); Tom Matkin of AEI Engineering, LLC, ("AEI") the District's Engineer ("Engineer"); Johnson Ashcroft with Environmental Development Partners ("EDP"), the District's Operator ("Operator"); and Cindy Schmidt with L&S District Services, LLC, the District's Bookkeeper ("Bookkeeper").

The meeting was called to order, and the following business was transacted.

**TAX ASSESSOR/COLLECTOR'S REPORT**

The President recognized Ms. Andel, who presented the Tax Assessor/Collector's Report, a copy of which is on file in the official records of the District. She presented checks from the tax account for approval by the Board. It was noted that the District has collected 97.45% of its 2017 taxes.

Upon motion duly made, and seconded, the Board unanimously approved the Tax Assessor/Collector's Report as presented, and the check presented for payment.

**DELINQUENT TAX REPORT**

The Board recognized Ms. Andel, who reviewed with the Board the Delinquent Tax Report as submitted by Perdue Brandon Fielder Collins & Mott LLP ("PB"), a copy of which is on file in the official records of the District.

Upon motion duly made and seconded, the Board voted unanimously to approve the PB Delinquent Tax Report.

## **LANDSCAPE ARCHITECT REPORT/GARDEN REPORT**

The Board recognized Mr. Murr, who presented Park Report, a copy of which is on file in the official records of the District. He reported that the Garden will be ready for the fall event. He added that the arbor is showing signs of decline. The Board asked Mr. Murr to obtain pricing to replace the arbor. Mr. Murr is working with Kinder Morgan on the boardwalk.

Upon motion duly made and seconded, the Board voted unanimously to approve the Landscape Architect's Report.

## **BOOKKEEPER'S REPORT**

The Board recognized Ms. Schmidt, who submitted to and reviewed with the Board the Bookkeeper's Report. The Board noted the balances in each of the District's accounts and noted investments in each account. The Board then reviewed the activity in each account. The Board also reviewed the invoices and the checks prepared in payment thereof.

The Directors then reviewed: (1) the Cash Flow Report for the District's Operating Fund; (2) Investment Report, and (3) the Budget Comparison, copies of which are included with and/or attached to the Bookkeeper's Report.

After consideration and upon motion made and seconded, the Board unanimously approved the Bookkeeper's Report, Investment Report, and the checks presented for payment.

## **APPROVAL OF MINUTES**

Proposed minutes of the meeting of May 21, 2018, previously distributed to the Board were presented for consideration and approval.

Upon motion duly made and seconded, the Board voted unanimously to approve the minutes of the meeting of May 21, 2018, as submitted.

## **OPERATIONS REPORT**

The Board recognized Mr. Ashcroft, who submitted to and reviewed with the Board the Operations Report, a copy of which is attached hereto. Mr. Ashcroft reported as hereinafter noted.

- The District has a total connection count of 667.
- The water accountability for the prior month was 98%.
- There are 31 accounts on the delinquent list.
- The valve survey is complete. EDP presented a list of location to install/repair valves. EDP estimated a cost of \$74,000 to install and repair the valves at the identified locations. The Board then discussed installing and locating the valves that EDP deems urgent at an estimated cost of \$27,000.
- A rental emergency generator is on site at the lift station.
- The emergency water line interconnect with Klein PUD was opened on February 26, 2018, to provide Klein PUD with water while their water plant was being repaired. The interconnect was closed on June 5, 2018.
- the EDP customer portal will be operational within the next thirty (30) days.

Upon motion duly made and seconded, the Board voted unanimously to (1) approve the Operation's Report; (2) approve turning over the accounts finalized with a balance in excess of twenty-five dollars, for collection, if any, (3) approve the write off of the delinquent uncollectable service accounts finalized with a balance of less than twenty-five dollars, if any, and (4) authorize EDP to install new valves at the locations deemed urgent and (5) authorize EDP to locate the valve at Cypresswood Drive and EST Road.

### **TERMINATION OF WATER SERVICE**

Consideration was then given to the termination of water service to certain delinquent accounts. At this time, the Operator presented to the Board a list of terminations. The Board noted that there were no persons present at the meeting to protest their utility bills and/or the termination of water service to their property.

Upon motion duly made and seconded, the Board voted unanimously to authorize termination of water service with the assistance of a peace officer, if necessary, to the accounts listed in the termination report, a copy of which is attached hereto.

### **ENGINEER'S REPORT**

The Board recognized Mr. Matkin, who presented the Engineer's Report, a copy of which is on file in the official records of the District.

### **Sanitary Sewer Rehabilitation of Joint Lines**

At the meeting on February 19, 2018, the Board awarded to Layne Liner ("Layne") the contract for the rehabilitation of the joint sanitary sewer lines in the amount of \$388,240, plus \$1,600 for Alternate 1 and \$14,092.50 for Alternate 2. The amendment to the Joint Facilities Contract has been approved and executed by the participating districts. Layne has submitted for approval Pay Estimate No. 2 in the amount of \$90,027.90. Layne is continuing to line the sanitary sewer lines; and finalizing the pipe bursting. Layne has completed the cured in place lining of the sewer line at the corner of Cypresswood Drive and Kuykendahl.

### **HCFCO Outfall Erosion**

Harris County has given notice that the contractor will begin the repairs to the exposed sanitary sewer line along Cypress Creek on or about June 18, 2018.

### **Lift Station Generator**

At the meeting on March 28, 2018, the Board accepted the bid from W.W. Payton ("Payton") in the amount of \$480,000 for the lift station generator. The pre-construction meeting was held on May 9, 2018. The Notice to Proceed has been issued.

### **Sanitary Sewer Rehabilitation Evening Trail**

At the meeting on January 15, 2018, the Board awarded to IPR South Central ("IPR") the contract for the sanitary sewer rehabilitation on Evening Trail in the amount of \$35,950, plus \$3,090 to clean and televise the line prior to the one-year warranty expiration, and \$1,380 for trenching and de-watering if necessary. This project is complete and the contractor is addressing the corrective items noted at the inspection. IPR submitted Pay Estimate No. 1 and Final in the amount of \$39,732.00.

### **Fence along Kuykendahl**

Harris County has purchased the remaining parcel of land south of the Valero Service Center. Harris County has not provided any new information to restrict the area from unauthorized vehicles.

### **Escrow Release**

AEI finalized and filed with the Texas Commission on Environmental Quality the applications for release of escrowed funds for the lift station generator and the joint sanitary sewer rehabilitation.

### **Ground Storage Tank Hatch Inspections**

Both ground storage tanks had hatch inspections.

The 210,000-gallon east ground storage tank is in fair condition. Rather than power cleaning the corrosion, AEI recommended that the Board consider replacing said tank.

The 210,000-gallon west ground storage tank is in fair condition. AEI recommended that the Board authorize the installation of gasket material on all roof hatches, and to monitor corrosion.

### **Requests for Service**

A developer outside the District contacted AEI regarding service from the District for a shopping center.

### **AEI Fees**

AEI's engineering and cost summary is attached to the Engineer's Report.

Upon motion duly made and seconded, the Board voted unanimously to approve (1) the Engineer's Report, (2) Pay Estimate No. 1 to IPR, and (3) Pay Estimate No .1 to Layne.

### **ATTORNEY'S REPORT**

The Board recognized Mr. LaRue, who presented the Attorney's Report.

### **APPROVE AND TAKE ACTION ON NEWSLETTER**

No action was taken on the newsletter

### **UPDATE ON WEBSITE**

No action was taken on the website.

### **PONDEROSA JOINT POWERS AUTHORITY ("PJPA") REPORT**

Director Bonetati presented the PJPA report, a copy of which is on file in the official records of the District.

**NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY REPORT (“RWA”)**

Director Moss submitted and reviewed with the Board a report on the RWA. A copy of said report is on file in the official records of the District.

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**There being no further business to come before the Board, upon motion duly made and seconded, the Board voted unanimously to adjourn.**

PASSED AND APPROVED

07/16/18  
Date

  
Secretary of the Board of Directors